

## Minutes of the RDA Board held 2<sup>nd</sup> – 4<sup>th</sup> May 2017, CILIP Offices, London

### **In attendance:**

Ángela Quiroz Ubierna	Biblioteca del Congreso Nacional de Chile (BCN)
Beacher Wiggins	Library of Congress (LoC)
Chris Oliver	Canadian Federation of Library Associations (CFLA)
Diane Beattie	Library and Archives Canada (LAC)
Gordon Dunsire	Chair of RDA Steering Committee (RSC)
James Hennelly	American Library Association (ALA)
Katie Bane	American Library Association (ALA)
Keri Cascio	American Library Association (ALA)
Monika Szunejko	Libraries Australia (Standing in for Amelia McKenzie)
Neil Wilson	British Library (BL)
Simon Berney-Edwards	Chartered Institute of Library and Information Professionals (CILIP)(Chair)
Ulrike Junger	Deutsche Nationalbibliothek (DNB)

### **Apologies:**

Amelia McKenzie                      National Library of Australia (NLA)

### **Welcoming individuals to the Board**

The RDA Board welcomed Ángela Quiroz Ubierna from the Biblioteca del Congreso Nacional de Chile to her first meeting as National Institution Representative for Latin America and the Caribbean and Keri Cascio, the new American Library Association Representative (taking over from Mary Ghikas).

The Board also welcomed Monika Szunejko from Libraries Australia (standing in for Amelia McKenzie) and Katie Bane, RDA Marketing and Sales Manager.

### **ALA Publishing Update**

Board noted the changes made to the charging structure for LIS School Subscriptions, recent subscriptions from the Italian and Catalan communities and the intention that there would be no price increase 2017/8.

Board also noted that the French translation was now up to date thanks to Daniel Paradis and the French translation team.

### **Report from the Copyright Holders Committee Meeting**

Board received an update from the Copyright Holders Committee Meeting (previously known as Co-Publishers meeting) and in particular work underway to develop the new RDA Agreement which will place the old AACR/AACR2 Agreement.

## **Report from RSC**

Board noted that RSC have been focussed on preparing for the 3R project both administratively and in terms of considering the impact of aligning RDA with the IFLA Library Reference Model (LRM). As a result and as agreed by Board, there would be 2 meetings for RSC this year; Chicago and Madrid. These meetings would all be executive session to enable RSC to focus on the 3R project/LRM implications. To enable this, all community papers have been suspended for a year.

## **Updates from the National Institution representatives**

For the first time, representatives used a standardised template for reports. Board found this extremely useful in being able to compare similar issues and considered how this might be adapted further to become a regional trends report in the future.

## **Toolkit reorganization project: RDA Restructure and Redesign (3R)**

Board noted progress in delivering the 3R project, key issues, mitigations in place and, in particular, noted how the project intersects with the governance review.

It was agreed that Board would issue a statement regarding the value and importance of the 3R project and how this intersects with the Governance Review.

Gordon provided Board with a presentation on the LRM model its impact on the restructure and redesign of the standard.

## **Governance update**

Board received an update on the implementation of the new Governance Model. Within the update, the Board noted that the transition of RSC Secretary from Judy Kuhagen to Linda Barnhart had now been completed. Judy Kuhagen was thanked for her exceptional contribution to RDA as Secretary.

Board were invited to discuss and make decisions about a number of key areas that had been highlighted as part of the Chair's presentation and had come up through discussion during the course of the Board meeting. This included the following key outcomes:

- **Selection process for RDA Board**
  - National Institution Representatives shouldn't be able to participate in the selection of their own region.
  - Board will document the process in the event of a tied vote
  - Board will expand the guidance within the form to ensure applicants make a clear case regarding what knowledge, skills and experience they can bring to the Board.
  
- **National Institution Representatives**
  - Board are keen to see the National Institution Representatives having more of a relationship with the Regional Representative Body. Board therefore agreed to amend the 2nd Bullet in the role description of National Institution representatives to: "To provide regional intelligence about the adoption,

implementation and use of RDA by liaising with the Regional Body and other National Institutions in the Region”

- Board agreed that substitutions should be allowed and that they would be able to vote in the event that a vote was required.
  - The Chair of RDA Board will write to any National Institution in Asia and Africa which has a subscription to identify the extent to which they have implemented RDA. This intelligence will be shared with the Board at the September meeting and will be used to consider whether or not to open up the selection process for representation of these regions from 2018 onwards.
- **Further co-options to RDA Board**
    - The RDA Board did not feel any other co-options were necessary at this time.
  - **RDA Board Chair term**
    - It was clarified that RDA Board Chair terms would run 1st January – 31st December as all other roles.
    - Simon Berney-Edwards will continue his term as Chair until 31st December 2018 to oversee the transition to the new governance structure.
    - In future, the terms of the RDA Board Chair and RSC Chair are staggered to avoid that both post holders stepping down at the same time.
    - For the purposes of transition CFLA will take up the Chair in 2019 but will ensure that their term finishes (at the latest) 1 year in advance of the RSC Chair changing again.
  - **North America / Oceania regions**
    - It was agreed that the regions would be asked to work towards constitution by the end of this year. RDA Board will meet virtually at the beginning of December to approve NARDAC and ORDAC as the representative body for the region. To enable this they will be asked to share their terms of reference with the Board.
  - **Support for regional bodies for Latin America and the Caribbean, Asia and Africa**
    - Board thanked Ángela and her colleagues at BCN for the work they had already done in raising the visibility of their role on the RDA Board and for starting to galvanise interest in the development of a regional body for Latin America and the Caribbean. They also discussed the ways in which they could support the creation of the Regional Body.
  - **RSC Working Groups: Regional representation**
    - Whilst Board acknowledged the importance of RSC Working Groups having the people on them with the appropriate expertise to undertake the task required, it was agreed that in future Working Groups should aim to have at least one representative from each Region. It was noted that the Regional Representative Body has a role in identifying appropriate people to participate in working groups.

### **Marketing plan**

Katie Bane led the Board through a marketing workshop. The output of which will be used to shape the RDA Marketing and Outreach Strategy.

### **Outreach at IFLA**

- **IFLA 2017– Poland**

Gordon is working on an outreach session in partnership with NUKAT, EURIG and ISBD Group. The event will be hosted by NUKAT and University of Wroclaw.

- **IFLA 2018 – Kuala Lumpur**

Board was keen to run either a half day or full day conference on Friday 31<sup>st</sup> August 2018 in Kuala Lumpur. Those that had attended the satellite conference last year in Dublin, Ohio, identified that it had worked very well and that we could create a similar event for the region. A small group will be convened to work on this.

### **Review of Strategic Plan and Activities**

The Board reviewed the strategic plan and 2017 activities. Simon Berney-Edwards will review the plan and amend accordingly for 2017/18.

### **Next meeting**

The next face to face meeting of the RDA Board will take place 30<sup>th</sup> April – 2<sup>nd</sup> May, 2018 in the ALA Offices in Chicago.

Simon Berney-Edwards, Chair of RDA Board  
June 2017